

## Data privacy statement (updated May 2023)

### What information does the SCiP Alliance collect?

We collect personal information for the following purposes:

- E-newsletter
- Conferences and training
- Administration of funding
- Administering the Thriving Lives online platform

### How does the SCiP Alliance use this information?

The SCiP Alliance is hosted by the University of Winchester which acts as the data controller. Your data will be held and managed under the terms of the University's data protection policy:

<https://www.winchester.ac.uk/about-us/leadership-and-governance/policies-and-procedures/?download=true&id=133>

We will only use your data for the purposes which the information has been provided. When this is by consent, you can withdraw at any time. We only hold your details for as long as it is required and we will not, unless otherwise indicated, pass personal details onto third parties.

### The legal basis for processing this data

Under the new General Data Protection Regulation (GDPR) we must have a lawful basis for processing your information. This will vary depending on the circumstance we collect this data but may be for the following reasons:

- You have given us **consent** to process your information e.g. if you are receiving our newsletter, have filled in an application form or registered on or using tools linked to the Thriving Lives platform (<https://thrivinglives.scipalliance.org>)
- You have a **contract** with SCiP Alliance, for example if you are paying to attend our conference, registering for an event or if you have submitted an event to be included on the website.

### How does the SCiP Alliance process this data?

Information will be held on the University of Winchester's secure servers. If you have submitted your information online, such as on Microsoft Forms, it will also be held on the University's account.

#### E-newsletter

We use a third party, MailChimp, to manage and deliver our e-newsletter. You can unsubscribe, amend or withdraw your personal details at any time via the links in our newsletter footer or by contacting us directly. By providing your information you consent to the SCiP Alliance using MailChimp as a processor for collecting and storing your data when distributing our newsletter.

Mail Chimp is based in the United States. Under GDPR regulations, when data is transferred outside of the EEA, there must be additional safeguards in place to protect this data. Details Mail Chimp's privacy policy can be accessed [here: https://mailchimp.com/legal/privacy/](https://mailchimp.com/legal/privacy/)

## Thriving Lives Platform

Data is held securely on UK-based servers.

## Conference and training

We use a third party, Winchester Online Store, a service provided by WPM Education, to collect delegate information for our conferences and training. The Winchester Online Store is managed by the University of Winchester under the terms of the University's data protection policy:

<https://www.winchester.ac.uk/about-us/leadership-and-governance/policies-and-procedures/?download=true&id=133>

## YOUR RIGHTS AND HOW TO LODGE A COMPLAINT

There are a number of individual rights available, and more information on these can be found at <https://ico.org.uk/>

There is a right to lodge a complaint with a supervisory authority. This is the ICO, who can be contacted in various ways as listed at: <https://ico.org.uk/global/contact-us/>

## How to access your details

For further information on how your information is used, or to make a complaint, please contact us on [info@scipalliance.org](mailto:info@scipalliance.org) or in writing to:

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