HUB ACTION PLAN

### Chair:

### Vice-chair / Co-chair:

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| **Action** | **Outcomes and Outputs** | **Lead** | **Timescale** | **Update** |
| **Student Facing** |
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| **Education Institutions/Teacher Facing** |
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| **Family Facing (Parents/Carers)** |
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| **Research** |
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| **Hub operation** |
| Ensure all active hub members have read and signed membership documents | ToRs to be shared for review.All members to agree and sign membership documents to officially join/renew membership to the hub |  | April 2025 | In Progress |
| Identify gaps in representation within the Hub and seek additional members to address these gaps | Carry out representation audit – identifying those who are currently not involved and considering how to engage with the hub | All | April 2025 | In Progress |
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