

Lincolnshire and East Midlands SCiP Alliance Hub Meeting

Date: Tuesday 25th January 2022

Time: 14:00- 15:00pm

AGENDA

	Person Leading
1. Welcome and apologies	JD
2. Actions from previous meeting	JD
3. Member's development updates	ALL
4. Vice-Chair role	ALL
5. AOB	JD
Hubs terms	ALL

MINUTES OF THE REMOTE MEETING (MS TEAMS) FOR THE LINCOLNSHIRE AND EAST MIDLANDS SCiP ALLIANCE HUB MEETING HELD ON 25TH JANUARY 2022 2-3PM.

Present:

Jessica Darnell (Chair) (JD)	Strategic Projects Manager - LiNCHigher
Gemma Gazi (GG)	Widening Participation Officer - BGU
Anna Hutchinson (AH)	Ed. And Childcare Specialist - AFF
Alexandra Stokes (AS)	Policy Advisor (Ed. and Childcare), RAF Families Federation
Nick Elliott (NEL)	Widening Participation Officer – UoL LiNCHigher
Emma Jubbs (EJ)	Assistant Director (Student Recruitment) UoL
Ross Harrison (RH)	Strategic Outreach Officer – Pathways
Niamh East (NEA)	Digital Outreach and Signposting Officer - LiNCHigher

Minutes Secretary: Niamh East (NEA)

All members agreed to the recording of the meeting.

1. Welcome and Apologies

1.1 Apologies were received from the following members:

Actions

- Andrea Pemberton
- Michelle Woolman-Lane
- Gill Angel
- Carole Rudd

Actions

The chair noted that others may not attend due to changes in the Hub Terms.

2. Actions from the previous meeting

2.1 The previous meeting provided a summary of the last year, no previous actions to be addressed.

3. Member's Development Updates

3.1 The chair opened discussion for any plans or initiatives.

3.2 AS – Mentioned the Connected Forces Initiative in collaboration with Bright Side. Pilot for an online resource for students to access guidance on next steps and careers.

JD – Noted that the recent LiNCHigher newsletter update had information on this.

3.3 JD – Informed the group that the FutureFocus website (www.thefuturefocus.co.uk) has a Parent/Teacher section with resources for Armed Forces Students. JD called for anyone who may have resources to be added to this area, or if anyone would like to suggest updates for this area.

3.4 JD updated the group that the proposed STEM Careers event to happen this year at RAF Scampton has been postponed, due to the base being locked down as a result of rising COVID-19 levels. The earliest this may be able to happen is March, JD is awaiting any updates on this.

3.5 JD also noted that plans for the Creative Forces Day, proposed for June/July have been halted due to the base being temporarily locked down to external visits. JD suggested that the Creative Forces Day is likely to be pushed back to September/October time.

AS – Queried whether virtual options may be considered.

JD – Noted that last year's CFD was held virtually, with 400 students in attendance, but acknowledged that schools would like to have in-person events. The aim will continue to be to get schools on the bases and give them an immersive experience. Need to decide on best use of resources.

3.6 JD – Called for any suggestions of other projects in place of Creative Forces Day/STEM Careers. Even online resources, alike the recent Armed Forces Guide to HE.

3.7 JD updated group on the recent Thriving Lives Conference Series in November/December. 41 professionals in attendance. Well received. Recordings have been made and requests have already come from other professionals requesting those recordings. Boxes to be made to be sent to the participants of the conference series and sent shortly.

3.8 AH – Reminded group of the upcoming 'Month of the Service Child' to happen in April.

JD – Asked if help can be provided around the marketing of this, anything to be promoted by LiNCHigher.

ALL

ALL

JD

AH – To await updates from Andrew Malcolm – Senior Education Officer MOD/Armed Forces Families and Safeguarding. Currently looking at securing support and funding opportunities.

JD – LiNCHhigher to promote any materials on social media platforms.

Actions

JD

4. Vice-Chair Role

4.1 JD called for volunteer for Vice Chair Role. Needed to chair meetings only in the absence of JD. To aid in planning agenda for meetings and to deputise for the central SCiP Alliance meetings, 3 per year, 1 hour in length.

4.2 JD to contact members individually and decide on Vice-Chair.

JD

5. Any Other Business

5.1 JD will have updates in the next couple of weeks upon completed LiNCHhigher gap analysis – will highlight if Service Children becomes a priority area. Group to support development of a programme, with suggestions or resources.

ALL

5.2 Hub Terms Update – Group reminded that the update/active membership groups are to be finalised on Friday, 28th January. Members to decide on individual preference.

JD reminded group that upon no response, membership will be considered on update basis.

ALL

5.3 RH – Query on STEM Careers Day at RAF Scampton - If this could be held anywhere else to remove barrier of base being locked down.

JD – Base as preferable option, alternatives welcomed from group.

RH – Will look into spaces across Leicestershire that could be utilised in future.

RH

JD – Welcomes insight from wider East Midlands area. Recommended talking to Community Development Officers at bases who will have a good idea of numbers of students on bases and local schools with Service Children numbers. Service Children data difficult to access from schools as protected group.

RH – Query on DANCOP engagement for additional support in designated area.

JD – DANCOP engagement to be decided with Hub Terms deadline on Friday.

Expertise welcomed for areas out of Lincolnshire.

END OF MEETING

DATE OF THE NEXT MEETING TO BE TUESDAY 28TH JUNE 2022