**South Hub Meeting Minutes**

24th January 2021 – MS Teams

Attendance

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| **Name** | **Organisation** |
| Lauren-Smith Birch | University of Winchester |
| Sarah Collins | University of Winchester |
| Tian Barratt | University of Portsmouth |
| Alex Blower | University of Portsmouth |
| Kerry Sharpe | Rowner Junior School |
| Sarah Roche | Hampshire County Council |
| Hope McAdams | University of Sussex |
| Charmain Hickman | Armed Forces Education Trust |
| Lesley Ure | Gosport & Fareham MAT |

Apologies

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| **Name** | **Organisation** |
| Debbie Cook | Talavera Infant School |

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| **Item ref.** | **Description** | **Actions** | |
| **Who** | **Deadline** |
|  | **Welcome by South Hub Co-Lead team** |  |  |
| 1 | **Thriving Lives Toolkit ‘Train the Trainer’ project:**   * Southern Universities Network had recently met with the Alliance’s central team to discuss roll-out of a ‘Train the Trainer’ project * SUN staff will shortly undertake training about the Thriving Lives Toolkit with the Alliance’s central team to equip them to work with target secondary schools to use the toolkit * Likely to have two strands of delivery: a 1-hour online webinar and a more bespoke approach on developing an action plan * Delivery likely to take place in May onwards following the South Hub conference in April * SUN delivery team, central team and Hub Co-Leads to keep in contact to discuss how activities can further complement each other |  |  |
| 2 | **South Hub’s Thriving Lives Toolkit Conference – 21st April 2021**   * Co-Leads introduced draft timetable for the conference, based on the template developed by the Alliance’s central team which all Hubs will be drawing on * Discussed the opportunities for break-out groups within Session 3 (focusing on the footprint of Service children within local area). One option might be to consider whether there could be Service specific or smaller geographically focused breakout groups. Co-Leads to discuss capacity to facilitate this; decision to be partially based on platform’s capability * Discussed whether we could look to engage FE providers in the conference. The toolkit has been designed for schools at this point and the Alliance’s central team is scoping out an FE-specific project to take place in the next year. Therefore, for the time being, this conference may not be relevant for FE providers. * Discussion of how best to market the conference to maximise reach to as wide an audience as possible. Initial sign-up is strong, partly as a result of DCYP sharing with heads across Somerset, Wiltshire, Hampshire, Surrey, Sussex and Kent. Flyer available to be shared with any attendees who may have networks who would be interested in attending (ie, Governor Hub, Portsmouth Education Partnership). Co-leads to meet in Feb, once workshop providers have been confirmed, and will review whether further marketing materials would be useful/develop any required. | Co-leads  Co-leads | Next Co-Leads planning meeting  Next Co-Leads planning meeting |
| 3 | **Student Facing Activity**   * UoP are considering June for some form of online activity in June in place of face-to-face Creative Forces. Both universities are keen to ensure that there is some form of activity offered this year. Agreed that the two institutions will scope out running a joint activity for the 2020-21 academic year. * Discussion of conducting some lobbying activity with FE providers to raise awareness of Service children’s experiences, possibly related to the Armed Forces Covenant similar to the HE provider lobbying that SCiP/MoD conducted by writing to all Vice-Chancellors or equivalents. | Co-Leads | Next Co-Lead Planning Meet |
| 4 | **AOB** |  |  |